

Worthing Archaeological Society

Committee Meeting Minutes held on Monday 17th June 2019
at 5 Smuggler's Walk, Goring

Present: Mrs Connie Shirley (Acting Chair), Mrs Liz Lane, Mr Brendan Wyatt, Mr Nigel Rumble, Mrs Patricia Leming and Mrs Cheryl Hutchins

1. **Apologies:** Ms Amie Friend, Mrs Gill Turner, Mrs Teresa Griffiths, Dr Jacquie Lake, and Mr Keith Bolton
2. **Minutes of the Last Meeting** were accepted.
3. **Matters Arising:** Under 13a Mrs Lane did not bring any books out for sale on the Sompting dig due to the inclement weather and Mrs Griffiths has not attended Salvington Windmill's public openings in order to sell books due to family commitments.
4. **Field Unit Update**
 - a. **Slindon Field 20:** Mrs Turner advised by email that she will be cataloguing all the finds for the site archive and then with Bob start on the specialist Flint Report. **Action: GT**
 - b. **Slindon Stable Yard:** Mr Bob Turner, Mrs Connie Shirley and Mrs C Hutchins met with Ms Katie Archer and Mr Richard James of the National Trust to confirm arrangements for the Stable Yard clearing and recording which will take place on Saturdays from 3rd August until both the yard and the remaining western wall are fully recorded. The NT would like the modern concrete on the yard surface to also be drawn in. Mrs Hutchins will confirm with Mr Turner regarding a day school drawing course. **Action: CH/BT**
 - c. **Binsted Pottery:** Mrs Gill Turner advised that a further day is planned at Worthing Museum on Thursday 18th July. Further sessions may be organised later in the year or next year for drawing and photographing the finds for inclusion in Dr Ben Jervis's report.
 - d. **Sompting:** After the recent successful dig, Mrs Shirley will be giving Mrs Lane a calling notice for work on Fridays at Malthouse Field for the newsletter. Mrs Shirley is giving a lecture to Pathfinders, and one to WAS in the autumn, and is writing an article for the annual journal. **Action: CS**
 - e. **Fittleworth:** Mrs Turner and Mr Bob Turner will be running the first of the planned flint identification mornings for the CDAS flint on Thursday 20th June at the finds shed. **Action: GT/BT**
 - f. **Brinsbury:** Mrs Turner advised that as the archaeological report will be published in the next issue of SAC this will need to include the Museum location of the site archive and finds. This is proving difficult to coordinate. It is Worthing Archaeological Society's position that the documentary Site Archive be deposited in Chichester Museum, and although the finds belong to the college, those not wanted by the college should also go to Chichester Museum with WAS paying for their deposition. Alternatively all the finds can be deposited in the Museum and the Museum can loan whatever is required to the college. Mr Brendan Wyatt will wait to see if Mr Pete Brannlund replies to Mrs Turner's email about his establishing with the college what it would like to do, and if there is no reply Mr Wyatt will contact Amy Roberts of Chichester Museum to agree with her the next step forward. **Action: BW/Chichester Museum**
 - g. **Records:** Mr Keith Bolton has the up-to-date spreadsheet. **Action: KB**

- h. **Amberley** - Mrs Connie Shirley forwarded the Surveyors Report to Mr Bolton but has not heard whether it has been formally submitted to Mr Robert Hutchinson. No fieldwalk has been arranged.

Action: KB

5. **Finance:** Mrs Shirley circulated up-to-date accounts. The Sompting dig has cost some money. Subscriptions are slightly down on last year but day schools are making a surplus. £300 remains in the Supplementary Expenses account (a donation fund for people who are unable to afford to attend WAS events). So far we have managed to fund any bursaries for WAS day schools from the overall cost of each course and it was suggested we send a notice in the newsletter to the effect that we will offer bursaries to attend other local courses (CDAS and BHAS) provided recipients pay a small contribution towards the cost and provide a report back to the newsletter. We unfortunately did not win a grant which would cover a new resistivity meter.
6. **Membership:** Mrs Lane advised that 92 members have paid for 2019 and there are 21 life members and 14 honorary members, making a total of 127 members.
7. **Secretary's report** – Nothing to report.
8. **Newsletter** - Mrs Lane will send out the next Newsletter at the end of July. **Journal** - Mrs Hutchins has been pledged several promising articles for the 2019 Journal and will follow them up. Action: LL
Action: CH
9. **Website** – No report available.

10. **Planned Events:**

Day Schools

Mr Simon Stevens – The Archaeology of Death and Commemoration on 23 November 2019
Mrs Leming will ask Dr Ben Jervis if he could speak on medieval pottery next year.

Lectures

Next season's lectures start with Mrs Shirley on the Sompting Malthouse Excavation at the Con Ainsworth lecture in October, followed by the new Finds Liaison Officer Ms de Lima (her choice of subject), and Mr John Mills on Stopham Bridge. Lectures for 2020 are being currently being arranged. Action: TG

11. **GDPR:** Mrs Leming advised that the privacy policy statement has been updated. In future requests for any changes will be issued through the Newsletter. Action: LL
12. **Trustee Data Update:** Mrs Leming advised that up-to-date forms are in the process of being signed. It was agreed that a list of Officers' and Trustees' names will appear on the website. Action: PL/TG
13. **Safeguarding Policy:** Mr Wyatt will ensure that the updated Safeguarding Policy will be on the website and will arrange for himself to be DBS checked. There will also be a list of Worthing area safeguarding contacts available. Action: BW/TG
13. **Any Other Business:**
- Mrs Shirley advised that the Library will not accept payment by cheque but will accept cash.
 - Mrs Lane advised that the Library will shortly be closed and re-open as a 'hub'.
 - It was agreed that WAS should have a stand at the Binsted Strawberry Fair on 21st July.

14. Date of Next Meeting Will be at 7.30pm on Monday 30th September 2019 at De Bonheur, 1 Longlands Grove, Worthing. Mrs Lane was thanked for her hospitality.

Connie Shirley, Acting Chairperson

18th June 2019