

Worthing Archaeological Society

Committee Meeting Minutes held on Monday 27th February 2017

At 35 First Avenue, Worthing

Present: Mr Keith Bolton (Chair), Mrs Connie Shirley, Mr Andy Bell, Mrs Gill Turner, Dr Jacquie Lake, Mrs Patricia Leming, Ms Amie Friend and Mrs Cheryl Hutchins

1. **Apologies:** Mrs Theresa Griffiths
2. **Minutes of the Last Meeting** Were accepted.
3. **Matters Arising** - On page 2 under Brinsbury line 2 David Bone should read David Field
- Mrs Leming will attend a First Aid Course on 3rd April at a cost of £156.
-Standardisation of documents using Word and Excel was agreed.
4. **Field Unit Update**
 - a. **Slindon** - Field 20: Mr Bolton is drafting instructions to the surveying and finds teams, and Mrs Shirley will provide a map for this. **Action: KB & CS**
 - Agreed that the transport will leave at 9am from Slindon Shed and those whose cars cannot be accommodated in the yard will park at Northwood Cottages and meet the transport at 9.10am. Finish will be 4pm. A map and kit list to Liz for circulation. **Action CS & PL**
 - VIPS will be invited for 11am until lunch on 23 March. **Action: KB**
 - Mrs Lane to take indemnity form on site **Action: LL**
 - Mrs Shirley will mark out trenches on the Wednesday, the digger provided by the National Trust will go in on Friday. Mr Dommett will arrange for the toilet. One tent will be erected on Wednesday, the equipment sorted on Thursday by the Finds team.
New shed – the possibility of acquiring the old shed next to the one used by Society or the site thereof will be raised by Mr Bolton with the NT. **Action: KB**
 - b. **Goblestubbs** Mr Hayden is planning on a summer dig, dates to be arranged. Ms Friend will contact Mr Brendan Wyatt with a view to assisting with supervision. She will produce the Project Design and arrange permission. **Action: AF**
 - c. **Binsted Pottery** Mrs Turner advised that this will be transported to Cardiff on 10th August.
 - d. **Brinsbury** Mrs Turner has not heard from either David Field or Pete Brannlund.
 - e. **Research Group** nothing to report

- f. **Surveying** Mrs Shirley is investigating excavating a test pit in her garden to complement the fieldwalk work by WAS and Wessex Archaeology's work in the field next door. **Action: CS**
- g. **Fittleworth** Mrs Turner advised that a fieldwalk is being investigated but this will not take place until next year. If so the Society will be assisting with finds.
5. **Finance** Mrs Shirley has received a renewal for Towergate Insurance, and the account at HSBC is now up and running. It was agreed that funding for software will be available for Ms Friend and Mrs Hutchins, and for a new Munsell Chart.
6. **Charity Commission** After the AGM Mrs Shirley will complete the Annual Report. **Action CS**
The AGM will take place on Tuesday 14th March at 7.00pm at Worthing Library.
7. **Membership** 108 members should have paid but 40 have not as yet. There are 22 life and 18 honorary members according to Mrs Lane.
8. **Secretary's report** The 4 minute books of the Society for 1923 to 1972 have been lodged at Worthing Museum. Con Ainsworth's notebooks and Roy Plummer's transcription are also now at the Museum.
9. **Newsletter** Mrs Lane will send out the next edition at the end of March.
10. **Website** Mrs Leming reported on Mrs Griffith's behalf that the old website has been removed and that the number of hits is increasing for the new website.
11. **Planned Events** – Roman Military Day School with Edwin Wood on 11th March
Flint Knapping with Bob Turner at Downs Barn on 17th June
Bronze Age with David McOmish on 30th September
Place Names in the Landscape – a morning with Judie English on 25th November
14th May – walk to celebrate Con Ainsworth's centenary at Burpham
12. **Emergency telephone numbers** – agreed that Liz will produce a proforma to be available for completion by members taking part in walks listing emergency numbers.
13. **Any Other Business**
- Mrs Griffiths has put short articles about the Society in 4 local papers.
 - It was agreed that a glass window on Worthing Pier will be commissioned and paid for by the Society with members being asked for donation. Con Ainsworth and John Pull will be celebrated.

14. **Date of next meeting** will be Monday 22nd May at 1 Longlands Grove, Worthing.

Keith Bolton, Chairman

28th February 2017