

WORTHING ARCHAEOLOGICAL SOCIETY

CONSTITUTION

1. The society shall be called “The Worthing Archaeological Society”.
2. The object of the society shall be to educate the public in the study and practice of archaeology in all its branches. In furtherance of the above object but not further or otherwise the Society through its Committee shall have the following powers:
 - a) to encourage the proper recording and preservation of local antiquities;
 - b) to increase the Public awareness, understanding and appreciation of our archaeological inheritance;
 - c) to encourage education in archaeological matters amongst the young by providing facilities for theoretical and practical studies;
 - d) to co-operate with Worthing Museum and local organisations to further these aims;
 - e) to arrange and provide or to assist in arranging and providing such lectures, classes and discussions, seminars, films, exhibitions and other educational activities as shall further the above objects;
 - f) to raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscriptions and otherwise provided that the society shall not undertake permanent trading activities in raising funds for its objects.
 - g) to do all such other lawful things as shall further the objects of the Society.
3. The affairs of the Society shall be managed by a President, Chairman, Honorary Secretary, Honorary Treasurer and a Committee of seven members with power to co-opt. The President’s term of office shall be for two years, the other officers and Committee shall be elected at the Annual General Meeting. A quorum shall be any six of the above.
4. All Presidents shall, on completion of their term of office of two years automatically become Vice-Presidents for four years. Honorary Vice-Presidents may also be nominated by the Committee for election at the AGM.
5. The Committee shall appoint or co-opt annually such Assistant Secretaries as may be deemed necessary to deal with the specific activities, (e.g. Summer outings, Membership etc.) The Honorary Secretary shall however retain overall responsibility for such activities.
6. In the event of a casual vacancy amongst the officers of the society, the Committee shall have the power to appoint or co-opt a replacement, such person to serve until the next AGM.
7. The Annual General Meeting shall be held in March, and the President shall be invited to take the chair at this Meeting. Every member shall receive not less than 14 days notice of such a Meeting. Special meetings may be convened by the Honorary Secretary upon a request by the Committee, or by any six members upon a similar notice, which shall state the business to be considered at the meeting.
8. Subscriptions for the following year shall be recommended by the retiring Committee to the AGM. All subscriptions become due on January 1st. Members who are two years in arrears shall be deemed to have resigned from the Society. All sums collected or donated to the Society shall be handed over to the Honorary Treasurer, who shall pay the same into a bank account in the name of the Society. Cheques shall be signed by at least two persons so authorised by the Committee, which persons shall be members of the Committee.
9. Members wishing to resign from the Society shall notify the Honorary Secretary in writing before the Annual General Meeting.

10. An Honorary Auditor shall be elected at the Annual General Meeting.
11. Alterations to this Constitution shall receive the assent of two thirds of the members present and voting at an Annual General Meeting or a special General Meeting. A resolution for the alteration of the Constitution must be received by the Honorary Secretary at least 21 days before the meeting at which the resolution is to be brought forward. At least 14 days notice of such a meeting must be given by the Honorary Secretary to the membership and must include notice of the alteration proposed. Provided that alteration shall be made to Rule 2 (objects) Rule 12 (dissolution) or this rule, until approval in writing of the Charity Commissioners shall have been obtained, and no alteration shall be made which would have the effect of causing the Society to cease to be a Charity in law.
12. The dissolution of the society may be effected only by the resolution passed by a three-fourths majority of the members of the Society present in person, or by proxy at a special General Meeting convened for that purpose, and of which notice has been served on every then members of the Society at his or her last known address in the United Kingdom. If a motion to dissolve the Society is carried by the said majority, the Society's surplus funds, property and assets (if any) shall not be distributed amongst the membership, but given or transferred to such other charitable institution or institutions having objects similar to some or all of the objects of the Society and if and in so far as effect cannot be given to this provision, then to some other charitable purpose.

11 December 1990